

MONROE COLLEGE

International Student Services

SEVIS RECORD RELEASE FORM

Please Release My SEVIS Record to Monroe College • SEVIS CODE: NYC214F00936001

TO BE COMPLETED BY YOU, THE STUDENT

First Name

Last Name

Monroe ID #

Physical Address in the U.S. (Building number, street name, apartment/floor/suite number, city, state, and zip)

Email Address

U.S. Cell Phone Number

SEVIS ID Number (top left corner of I-20): N _____

For which semester have you been accepted to attend Monroe College? Check one & add the year.

Fall 20____ Winter 20____ Spring 20____

Any current OPT or CPT will end immediately upon the release of your SEVIS record.

Please release my SEVIS record to Monroe College on this date: : ____ / ____ / ____
MM DD YYYY

PLEASE NOTE: As per USCIS regulations you must complete the transfer process within 15 days of the program start date at Monroe College. Failure to do so will deactivate your SEVIS (I-20) record and you will no longer have valid student status.

Student Signature

Date

TO BE COMPLETED BY AN INTERNATIONAL ADVISOR AT YOUR *CURRENT SCHOOL*

Once completed please email this form to phperoune@monroecollege.edu.

School Name: _____

Dates of attendance at your school: Start Date: ____ / ____ / ____ Last Attended: ____ / ____ / ____
MM DD YY MM DD YY

Student has been enrolled in a full-time course of study and is in valid F-1 status.

- Student is currently on OPT. OPT authorization period: _____ to _____
- Has the student met all financial obligations to your school? Yes No
- If the student is not in valid F-1 status please indicate current status: _____

Comments: _____

SEVIS release date for the above-named student: : ____ / ____ / ____
MM DD YYYY

Advisor Name

Advisor Signature

Date

Advisor Email Address

Advisor Phone Number

OFFICE OF INTERNATIONAL STUDENT SERVICES

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